*[Data that has been automatically pre-filled in the templates for the cover notes is based on the operational arrangements which have last been updated on 2024-03-22. Should the respective CID and/or operational arrangements have been amended in the meantime, please reach out to ECFIN-RECOVER.]*

*[DATE]*

*[AUTHOR (Organisation, not name)]*

**LV-C[C2]-I[2-1-2-1-i-] Centralised platforms, systems and shared services**

**LV-C[C2]-I[2-1-2-1-i-]-T[34] Number of centralised ICT platforms and systems set up and in operation**

**Date of completion:** **Q3 2026**

**1) Context: description of the measure and relevant context from the CID annex** [text in full from the English version]

The objective of the investment is to ensure the functioning of the administration as a single organisation, which would include the introduction of standardised support functions such as accounting, staff administration, resource accounting and management. The investment consists of four public service delivery platforms, five sectoral and support functions platforms, and six shared platforms and systems for municipalities. The investment shall be implemented from 1 April 2022 until 31 August 2026.

**2) Copy of the milestone/target wording** [text in full from the English version]

| Seq.num | Measure (reform or investment) | Milestone/Target | Name | Qualitative indicators (for milestones) | Quantitative indicators (for targets) | | | Indicative timetable for completion | | Reporting and implementation responsibility | Description of each milestone and target |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Unit of measure | Baseline | Goal | Quarter | Year |
| 34 | C2.2-1-2-1-i- Centralised platforms, systems and shared services | Target | Number of centralised ICT platforms and systems set up and in operation |  | Number | 0 | 15 | Q3 | 2026 | Institutions implementing development activities/ Ministry of Environmental Protection and Regional Development | The following centralised ICT platforms or systems set up shall be in operation:  1) public services delivery platforms - 4; 2) sectoral and support functions platforms - 5;  3) shared platforms and systems for municipalities - 6. |

Verification mechanism:

A summary document duly justifying how the target (including all the constitutive elements) was satisfactorily fulfilled. with appropriate links to the underlying evidence. This document shall include as an annex the following documentary evidence: a) copy of the certificate of completion signed by the contractor and the contracting authority attesting the finalisation of the works and entry into operation of 4 public services delivery platforms, 5 sectoral and support functions platforms, and 6 shared platforms and systems for the municipalities; b) online links to the platforms.

Further specification: (if relevant)

**3) List of key evidence provided in FENIX**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Identifier [same as in FENIX] | Name of the evidence.  For legal acts please provide the full legal reference and date of entry into force | Short description | Link to the requirements below |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |

**4) Detailed justification**

*[Explain clearly how the achievement of the milestone/target is demonstrated by the evidence provided,* ***covering ALL elements of the milestone/target and the elements of the measure description that are directly or indirectly linked to the milestone/target’s requirements.***  *(e.g. the fact that (i) a certain institution had (ii) to accomplish something (iii) in a certain way in order (iv) to achieve a certain goal (v) by a certain date). Please provide* ***a clear link between all the below elements and the one or more evidence items listed above.***

Requirement 1: ‘[excerpt from the milestones/target or the measure description]’

*[Explanation of fulfilment]*

Requirement 2: ‘[excerpt from the milestones/target or the measure description]’

*[Explanation of fulfilment]*

Requirement 3: ‘[excerpt from the milestones/target or the measure description]’

*[Explanation of fulfilment]*

[…]

Contribution to the achievement of other elements from the measure description: [evidence related to the elements that are not directly addressing the M/T but in the measure, where relevant]