*[Data that has been automatically pre-filled in the templates for the cover notes is based on the operational arrangements which have last been updated on 2024-03-22. Should the respective CID and/or operational arrangements have been amended in the meantime, please reach out to ECFIN-RECOVER.]*

*[DATE]*

*[AUTHOR (Organisation, not name)]*

**LV-C[C2]-R[2-3-1-r-] Development of a sustainable and socially responsible support framework for adult learning**

**LV-C[C2]-R[2-3-1-r-]-T[59] Piloting skills funds**

**Date of completion:** **Q2 2026**

**1) Context: description of the measure and relevant context from the CID annex** [text in full from the English version]

The objectives of the reform are to increase the adult learning participation rate to 8% (adults aged 25-64) by 31 December 2025 and facilitate reaching other targets set in the Education Development Guidelines 2021-2027. The reform shall establish and strengthen the legal framework for a sustainable and socially responsible support system for adult learning; encourage enterprises (especially SMEs) to provide their employees with opportunities to improve their skills and competences; and create more opportunities and rights for employees to participate in education and training. The reform consists of the set of policy development milestones fixed in the Education Development Guidelines 2021-2027 coming into force; setting responsibilities of enterprises for education and training of their employees; setting up and piloting individual learning accounts; and piloting three skills funds. The reform shall be implemented by 30 June 2026.

**2) Copy of the milestone/target wording** [text in full from the English version]

| Seq.num | Measure (reform or investment) | Milestone/Target | Name | Qualitative indicators (for milestones) | Quantitative indicators (for targets) | | | Indicative timetable for completion | | Reporting and implementation responsibility | Description of each milestone and target |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Unit of measure | Baseline | Goal | Quarter | Year |
| 59 | C2.2-3-1-r- Development of a sustainable and socially responsible support framework for adult learning | Target | Piloting skills funds |  | Number | 0 | 3 | Q2 | 2026 | Ministry of Education and Science and Central Finance and Contracting Agency | Three pilot projects on Skills Funds. The aim of the pilot project is to assess the feasibility of introducing such an approach in the context of Latvia, including by testing aspects such as (a) the proportionality and dynamic over time of public and private co-investment, (b) the cooperation model between enterprises and workers’ organisations in sectors to develop a common vision of learning needs, including ‘future skills’ in the sector and related sectors, (c) an implementation plan for training in the sector, which shall include the training of new employees, retraining of those employed in other sectors and upskilling of existing workers. |

Verification mechanism:

A summary document duly justifying how the target (including all the constitutive elements) was satisfactorily fulfilled, with appropriate links to the underlying evidence. This document shall include as an annex the following documentary evidence: a) report on the results of the pilot projects and indication of the next steps; b) copies of contracts for implementation of the three pilot projects on Skills Funds; c) certificate of completion of three pilot projects.

Further specification: (if relevant)

**3) List of key evidence provided in FENIX**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Identifier [same as in FENIX] | Name of the evidence.  For legal acts please provide the full legal reference and date of entry into force | Short description | Link to the requirements below |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |

**4) Detailed justification**

*[Explain clearly how the achievement of the milestone/target is demonstrated by the evidence provided,* ***covering ALL elements of the milestone/target and the elements of the measure description that are directly or indirectly linked to the milestone/target’s requirements.***  *(e.g. the fact that (i) a certain institution had (ii) to accomplish something (iii) in a certain way in order (iv) to achieve a certain goal (v) by a certain date). Please provide* ***a clear link between all the below elements and the one or more evidence items listed above.***

Requirement 1: ‘[excerpt from the milestones/target or the measure description]’

*[Explanation of fulfilment]*

Requirement 2: ‘[excerpt from the milestones/target or the measure description]’

*[Explanation of fulfilment]*

Requirement 3: ‘[excerpt from the milestones/target or the measure description]’

*[Explanation of fulfilment]*

[…]

Contribution to the achievement of other elements from the measure description: [evidence related to the elements that are not directly addressing the M/T but in the measure, where relevant]